



24 March 2023

Dear Parents

Nominations for Parent Governor Vacancy

The governing body of The Redhill Academy has a vacancy for parent governor and is looking for a parent that is interested in this role and who have children at the school. The term 'parent' relates to any person who has 'parental responsibility' as defined by the Section 576 of the Education Act 1996. If you have any queries about your eligibility as a parent, please contact the academy for further advice.

In accordance with the School Governance (Constitution) (England) Regulations 2007 and 2012, school staff who are paid to work at the school for more than 500 hours in any consecutive twelve-month period are not eligible for election or appointment as parent governors. However, they can vote in parent governor elections if they are parents of children attending the school and can be governors at another school.

The governing body works together as a group, meeting at least three times per year. As a governor, you will normally hold office for a period of 4 years, even if your child leaves the school during this time. You can, however, resign from the governing body at any time.

If you would like to be nominated as a parent governor, you need to complete the nomination form attached. If you wish, you could include a statement of up to 80 words, about yourself and why you would like to become a governor. You do not have to complete this section, but if you don't you may put yourself at a disadvantage if there is an election. All words over 80 will be deleted and not used in the election process.

Each nomination must be received at the school **by 10:00am on Tuesday 18 April 2023**. It should be sealed in an envelope marked 'Nomination for Parent Governor' and may be delivered by hand, sent with your child, or by post to the school, for the attention of Mr N Thornley. Electronic nominations must be returned by email to Mr Thornley at n.thornley@theredhillacademy.org.uk

Your nomination should be acknowledged by the returning officer within two working days of the closing date. If you do not receive this acknowledgement, please contact the school.

For the purpose of the election, ballot papers will be sent to all parents with children at the school, together with any details that you and other nominees have provided.

If you have any further queries about the role of parent governor, please contact Mr N Thornley, Clerk to the Governors on 0115 9261481.

Yours sincerely

Mike Hardy
Headteacher

Nomination form

Election of a parent governor to the school governing body

Please note if you are an existing parent governor and your term of office is coming to an end, you will need to complete the nomination form if you wish to stand again.

Title: (Mr/Mrs/Miss/Ms etc.)	
Full name of nominee (block capitals)	
Address and postcode	
Parent of:	Form:
Signature	Date

In the event of a ballot being needed, please indicate if you wish your address to be shown on the ballot form.

(tick as appropriate)

No

Yes

If you wish, enter brief personal details of **not more than 80 words.**

This form must be returned to the school by TUESDAY 18 APRIL 2023 at 10:00am