



March 2024

Dear Parent

**Year 7 Online Parents' Evening
4pm - 7pm Thursday 18 April 2024**

I would like to invite you to attend our online Year 7 Parents' Evening on Thursday 18 April 2024.

During the evening, parents and students will have the opportunity to meet with subject teachers via a **video call**. No specialised software or equipment is required, and the website can be easily accessed using a smart phone / tablet / PC capable of making a video call.

Making appointments

Parents will need to make appointments in advance with the staff that they would like to speak to. This can be done by using the online system, link below. This will go live at 5.00pm on Thursday 11 April 2024. <https://theredhillacademy.schoolcloud.co.uk>

Each subject appointment will last for five minutes with a built in one minute break between consecutive appointments. By keeping each appointment to five minutes, parents are able to speak to as many teachers as possible during the evening. If you run out of time or miss an appointment, please feel free to contact the school to arrange a follow up phone call.

Attending the online event

On the evening, you will need to log on to the website (using the same link as above) and then join your pre-booked appointments. We suggest logging in five minutes before your first appointment is due to start.

If you are unable to attend the online event, we ask that you log in and select the 'unable to attend' option. There is the facility to send a direct message to your child's teacher if you would like to speak to them at another time.

If you encounter any difficulties making bookings or have any questions about these arrangements, please contact the academy's reception team.

Yours faithfully

Mr Walsh
Assistant Headteacher