



08 October 2024

Dear Parent

Year 11 Review Meetings – Week Commencing 14th October 2024

I am writing to invite you to attend your child's Year 11 review meeting. This meeting provides a valuable opportunity for parents to visit the academy and meet with their child's tutor to discuss their progress at the start of Year 11 and establish targets for the upcoming year.

Booking a Review Meeting with Your Child's Tutor

Your child will be responsible for scheduling the appointment with their tutor. These appointments can be arranged at any time during the week, typically after school. Please inform your child of your availability so they can coordinate the meeting with their tutor.

Meeting Location

Meetings are generally held in your child's tutor room. We recommend that you arrange to meet your child prior to the meeting so they can guide you to the appropriate room.

Unable to Attend in Person?

If you are unable to attend the review meeting in person, please indicate your availability during the week by writing a note in your child's planner. The tutor will then be able to contact you via phone.

Should you have any questions, please do not hesitate to contact the academy.

Yours faithfully

Mr M Walsh
Assistant Headteacher