



July 2025

Dear Parents and Carers,

Re: Expansion of phone pouch use across all year groups (7-11) from September 2025

Following the successful trial of phone pouches with our Year 7 students this term, we are pleased to inform you that, starting from September, phone pouches will be issued to students in years 7-11. Our current year 7 students will keep their existing pouches as they progress into Year 8.

The trial has been met with overwhelmingly positive feedback from both staff and parents. Many of you have expressed your support for this initiative, recognising it as a necessary step to help students remain focused during lessons and reduce distractions throughout the school day.

While some Year 7 students were initially hesitant about using the pouches, their feedback has shown that the pouches quickly became a normal part of their daily routine, and they now appreciate the benefits of having fewer distractions during the school day.

To support the smooth rollout of this policy, we are installing additional unlocking stations to ensure students are not delayed when leaving the school site at the end of the day.

From September, all students will be expected to:

- Turn off and lock their phones in their pouches at the start of the school day before coming on site.
- Show their locked phone pouch to staff at the school gate upon arrival each morning.
- Keep their pouches in their school bags during the school day.

To ensure consistency and accountability, all students will be required to have a phone pouch, even if they do not bring a phone to school.

If a parent or carer needs to contact their child during the school day, they should call the main reception, and we will ensure the message is passed on. Similarly, if a student needs to contact home during the day, they should go to student reception, where they may use the school phone or, in an emergency, have their pouch unlocked to access their phone.

Please note that if a student is seen using their phone anywhere on the school site, the phone will be confiscated and stored securely until it can be collected by a parent from main reception. Main reception closes at 4:30pm on Monday to Thursday and at 4:00pm on Fridays.

Lost or damaged pouches will need to be replaced at a cost of £10. We encourage students to take care of their pouches as they are an important part of our school's approach to maintaining a focused and respectful learning environment.

We appreciate your continued support in helping us create the best possible conditions for learning.

Yours faithfully

Mr. M. Walsh
Assistant Headteacher